

UC DAVIS

SUMMER SESSIONS

Refunds, Cancellations & Withdrawals

There are no automatic withdrawals or refunds for non-attendance.

Refund for Dropped Courses

If you have paid your Summer Session fees but need to drop your course(s), the last day to drop a course with refund for each session is June 20 for Session One and Aug. 1 for Session Two. The process for dropping a course depends on whether or not you plan to stay enrolled in the session:

- A. If you intend to drop only a course(s) and remain enrolled in at least one other course during that same session, you may access SISWeb and drop the course (do NOT complete any forms).
- B. If you intend to drop all courses in the same session, you may not use SISWeb. To be eligible for a refund, you must submit a "Petition for Cancellation or Withdrawal" to the Office of the University Registrar, 12 Mrak Hall, no later than 4 p.m. on the deadline date listed in the Summer Sessions calendar. Petitions are available at the Office of the University Registrar Monday through Friday, 9 a.m.–4 p.m.

You will receive no refund when requesting withdrawal after the posted deadline.

Please note that there are **no refunds for Special Programs**.

Illegal Repeat of a Course

Students who illegally repeat courses will be administratively dropped and will not be eligible for a refund.

Course Materials Fees

Summer Sessions course materials fees are non-refundable.

Processing Fee

The Summer Sessions \$300 (estimated) processing fee for non-UC students is non-refundable.

Special Programs

Special Program fees and costs are non-refundable.

Processing Time

Please allow six to seven weeks for your credit or refund to be processed once you drop your course(s) using SISWeb or your cancellation/withdrawal is approved by the Office of the University Registrar. If your university account has no outstanding balance you will receive your refund from the university accounting office.

Withdrawals/Cancellations

If you need to drop the last course (or only course) you are enrolled in for a summer term, with or without a refund, you may not use SISWeb. You must complete a "Petition for Cancellation or Withdrawal." Petitions are available at the Office of the University Registrar, 12 Mrak Hall, Monday through Friday, 9 a.m.-4 p.m.

Cancellation (prior to first day of session)

If you decide not to attend Summer Sessions before the session begins and after registering in summer courses, 100 percent of course fees and mandatory incidental fees (less a \$10 refund processing fee) are available only if you initiate the cancellation through the Office of the University Registrar (12 Mrak Hall) before the first day of the session. Please remember that the processing fee for non-UC students is non-refundable. See deadline dates on the Summer Sessions calendar. There are no refunds for Special Programs.

Withdrawal

If you find it necessary to drop all your courses in Summer Sessions before the Summer Sessions calendar withdrawal deadline, 100 percent of course fees and mandatory incidental fees (less \$10 processing fee) are available only if you initiate the withdrawal through the Office of the University Registrar, 12 Mrak Hall. (See deadline dates and refund schedule on the Summer Sessions calendar.)

Withdrawal (after withdrawal deadline)

If you drop all your courses after the Summer Sessions calendar withdrawal deadline, you must complete a "Petition for Cancellation or Withdrawal." Petitions are available at the Office of the University Registrar, 12 Mrak Hall, Monday through Friday, 9 a.m.-4 p.m.

You will receive no refund when withdrawing after the posted deadline.

Definitions

Cancellation:

Procedure used before the beginning of the session to disenroll from a session you decide not to attend.

Drop:

To disenroll from one course. If you wish to disenroll from all courses in a session, you must withdraw at the Office of the University Registrar, 12 Mrak Hall.

Refund:

Money credited to your university account if you drop or withdrawal before posted deadlines.

Withdrawal:

Procedure used to drop all courses in a session once the session begins.

Drop for non-payment of fees:

Students who do not pay for fees by the deadline date are subject to administrative cancellation and automatic drop from all enrolled classes.

Deadlines

For more information on dates and deadlines, please see the Summer Sessions calendar.

Taxpayer Relief Act of 1997

The Taxpayer Relief Act of 1997 established tax incentives for certain higher education expenses. Refer to the following Web sites for more information:

Tax Credit Reporting Services (TCRS): www.1098-T.com

U.S. Department of Education: www.ed.gov/

UC Davis Financial Aid Office: <http://financial.aid.ucdavis.edu/hope.htm>

UC Davis Student Accounting Office: <http://studentaccounting.ucdavis.edu>

UC Office of the President:

http://www.universityofcalifornia.edu/admissions/payingforuc/pay_plans.html

Internal Revenue Service (IRS): <http://www.irs.gov>